

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

AGENDA – REGULAR MEETING

May 24, 2022 – 7:00 PM – MHS Media Center

A meeting of the Board of Education will be held this day in the MHS Media Center. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Jeanne Lombardino

II. OPEN PUBLIC MEETING STATEMENT – Mrs. Lombardino

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on April 29, 2022, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL Debra Babich, Rikki Erickson, Kristen Gall, Kelly Harabin, Timothy Kenyon, Jeanne Lombardino, Sharon Lukac, Josephine Pschar

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the Regular and Executive Session Minutes of the following meeting: May 10, 2022

VI. SUPERINTENDENT’S REPORT & PRESENTATIONS – Dr. Jamil Maroun

- General Updates
- NJDOE School Self Assessments for determining Grades under the Anti Bullying Bill of Rights Act

VII. PUBLIC COMMENT – Mrs. Lombardino will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

VIII. COMMITTEE REPORTS:

A. Policy Committee: Sharon Lukac, *Chairperson*

B. Curriculum and Instruction Committee (Student Activities): , Chairperson

B-1 RESOLVED, the Board of Education approves the following Field Trips pursuant to Board of Education Policy 2340:

Date(s)	Destination/Travel Mode	Grade Level	Subject Matter
Weston School			
June 1, 2022	Roosevelt School Manville, NJ Walking Trip	Grade 2 Total Students: 122	Students will walk to Roosevelt School for Grade 3 Orientation
Manville High School			
May 24, 2022	Weston School Manville, NJ Walking Trip	National Honor Society Grades 11 & 12 Total Students: 15	Students will walk to Weston School and assist with Field Day
ABIS			
May 27, 2022 June 1, 2022	Manville Public Library Manville, NJ Walking Trip	Grade 7 Total Students: 115	Students will walk to the Manville Public Library where they will conduct research regarding Manville history.

B-2 RESOLVED, the Board of Education approves the following positions for student orientation with staffing as indicated:

Position	Program	Compensation	Effective Date	Source
Fourteen (14) ABIS Staff Members	ABIS Student Orientation	Not to exceed 3 hours at \$40.00 per hour	August 30, 2022	ESSER Grant

B-3 RESOLVED, the Board of Education approves the following out of district placements and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Student	Placement	Effective Dates	Nature of Class	Tuition
#19	The Newmark School	July 2022-June 2023	Services described in IEP	\$68,723.82
#22	Developmental Learning Center- Warren	Sept 2022-June 2023	Services described in IEP	\$99,824.00
#6	Developmental Learning Center- New Providence	Sept 2022-June 2023	Services described in IEP	\$99,824.00

B-4 RESOLVED, the Board of Education approves the following *revised* out of district placements and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Student	Placement	Effective Dates	Nature of Class	Tuition
#13	Rock Brook School	July 2021-June 2022	Extraordinary Services Described in IEP	\$60,420.00

B-5 RESOLVED, the Board of Education approves the following Manville School District Positions for with staffing as indicated:

Position	Program	Compensation	Dates	Source
One (1) School Nurse	8th Grade Awards Ceremony	Up to Three (3) hours @ per diem rate	5/20/2022	11-000-213-100-065-001-000

B-6 RESOLVED, the Board of Education approves the following Manville School District Curriculum Writing Positions with staffing as indicated:

Position	Program	Compensation	Dates	Source
Teacher(s)	To Write Spanish Curriculum Grade K, 1 & 2	Five (5) Hours each Grade @ the negotiated rate	May 2022	ESSER
Teacher(s)	To Write Spanish I Curriculum	Twenty (20) Hours @ the negotiated rate	May 2022	ESSER

C. Negotiations Committee: Jeanne Lombardino, *Chairperson*

D. Personnel

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

Name	Position	Action	Effective Date
Karen Barnish-Davies	Grade 4 Teacher Roosevelt	Retirement	July 1, 2022
Alexus Terrell	Art Teacher ABIS	Resignation	June 30, 2022
Marta Jakubowski	Custodian Buildings & Grounds	Paid Leave of Absence in accordance with FMLA	June 2, 2022 – September 6, 2022
Allison Bogart	Business Administrator District	Extension of Paid Leave of Absence in Accordance with FMLA	May 16, 2022 – July 15, 2022
Stacy Forke	Special Education Instructional Assistant, F-T ABIS	Paid Leave of Absence in Accordance with FMLA	April 5, 2022 – May 31, 2022* *revised date

D-2 RESOLVED, the Board of Education employs the following person in the position and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Kaleigh Oplinger	Special Education Teacher ABIS	CEAS Elementary K-6 TOSD	MA, Step 2 \$57,320	2022-2023 School Year
Corine Mendenhall	Chemistry Teacher MHS	Standard Chemistry	MA, Step 13 \$70,720	2022-2023 School Year
Nicole Eardley	Special Education Teacher ABIS	Standard Elementary K-6 TOSD	MA, Step 12 \$70,720	2022-2023 School Year

D-3 RESOLVED, the Superintendent recommends that the following non-tenured staff member be awarded a contract for the 2022-2023 school year:

TENURE CONTRACT		
Staff Member	Location	Assignment
RoseMary Perrotti	ABIS	Vice Principal

D-4 RESOLVED, the Board of Education approves the following substitutes for the 2021-2022 school year with compensation as stated, pending satisfactory completion of employment requirements:

Name	Position	Compensation	Effective Dates
Patricia Paradiso	Substitute Nurse	Nurse: \$250 per day	2021-2022 School Year
Sarah Catovic	Substitute Teacher / Instructional Assistant	Long Term: \$190 Per Day Teacher: \$125 Per Day Inst. Asst: \$105 Per Day	May 25, 2022 – June 30, 2022

D-5 RESOLVED, the Board of Education approves the following Manville School District Position for with staffing as indicated:

Name	Program	Compensation	Effective Date
Larissa Mattei	8th Grade Awards Ceremony	Up to Three (3) hours @ per diem rate	5/20/2022

D-6 RESOLVED, the Board of Education approves the following Staff Member Certificates for the 2021-2022 School Year for the following staff members:

Employee	Event	Dates	Cost
Courtney Madrigal Kristol Gallagher Samantha Weber Robin Carver Randi Sullivan Ashley Cesario Laura Coffey Dorothy Puzio-Raymondi Danielle Capezio Lindsay Sanford Lisa Molina Courtney Fottrell Katelyn Hart Kristina DiNardo Laina Penrose Heather Erickson Diana Gallagher Kerry Zeigler Katrina DeLaCruz Kathy Montanelli Aurora Ingrassia Jennifer Rutledge Cawley Robinson Dana Parks Corinne Petersen Lianne Vivian Maureen Brown Hope Bera Elizabeth Catelli	Orton-Gillingham Certification	2021-2022 School Year	\$500 per Teacher

Stacie Miller Carolyn Cottrell Tiffany Kesolitz Diane Spano Kathy Vaccaro Patty Poto Megan Lorient	Substitute Certification	2021-2022 School Year	\$128 per Instructional Assistant
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D-7 RESOLVED, the Board of Education approves the following Extended School Year Programs (Special Education as per Student IEP) for twenty-four (24) days, from June 27, 2022 to July 29, 2022 (off 7/4/2022), with staffing as indicated:

Name	Program	Compensation	Dates
Chelsie Cerdeira	Instructional Assistant ESY LLD	96 Hours each @ the negotiated rate	6/27 to 7/29/2022 8:30 am-12:30 pm

D-8 RESOLVED, the Board of Education approves paid administrative leave for Employee #6208 from March 29, 2022 to June 30, 2022. Employee #6208 is absolved of all professional responsibilities.

D-9 RESOLVED, the Board of Education approves paid administrative leave for Employee #6628 from March 29, 2022 to June 30, 2022. Employee #6628 is absolved of all professional responsibilities.

E. Finance and Facilities Committee: Kelly Harabin, *Chairperson*

E-1 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$ 2,532,037.03
Special Revenue Fund #20		\$ 291,434.05
Capital Projects Fund #30		\$ 225,886.00
Debt Service Fund #40		\$ 0.00
TOTAL		\$ 3,049,357.08

E-2 BUDGET TRANSFERS RESOLUTION

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending March 31, 2022.

AMOUNT	TO	FROM	REASON
\$3,564.00	LABOR COUNSEL	SUPPLIES ELECTION	Unanticipated legal fees
\$1,951.98	SAL CUST SUB & OT	CUSTODIAN SUMMER HELP	Unanticipated sub expense
\$3,590.00	TRANS EXTR CURRIC HS	EXTR CURRIC GEN SUPP HS	Buses for senior trip
\$3,580.00	SALARY SUBS HS	HORIZ MOVEMENT HS	Unanticipated sub expense
\$9,100.00	AFTER SCHOOL ABIS	EX CURRICULUAR DISTRICT	To cover Middle Earth Program
\$6,450.00	WES AUDITORIUM CONV PROJ	HS KITCHEN WALL PROJECT	Adjustment to correct project
\$61,440.00	HS DIGITAL SIGN	HS SIGN	Adjustment to HS sign

E-3 BUDGET TRANSFERS RESOLUTION

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending April 30, 2022.

AMOUNT	TO	FROM	REASON
\$7,000.00	LEGAL SERVICES LABOR COUNSEL ADVERTISEMENTS	ARCHITECT PR SERVICES	Additional legal fees & advertising fees
\$5,000.00	IDEA B GEN SUPPLY	IDEA B PURCH PROF SRV	Request from Director for additional supplies
\$11,000.00	SALARIES ESSER II	SAL SUP SERV ESSER II	Additional salaries for after school activities
\$62,000.00	PURCH PROF SVS SAL CUST SUB & OT ENERGY ELECTRIC & GAS TUITION REIMBURSEMENT RS CURRICULUM WRITING ABIS SALARY SUBS HS	EMP MEDICAL	Additional anticipated expenses for the 2021-22 year
\$6,000.00	BUILDING ABIS	FACILITIES ABIS	Additional maintenance
\$2,000.00	TRANSPORTATION ATHLETICS	JOINT TRANS AGREEMENT	Unanticipated athletic trips

E-4 CAFETERIA CLAIMS

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

CHECK#	DATE	VENDOR	AMOUNT
3143	05/16/2022	Service Plus, Inc.	\$302.90
3143	05/16/2022	Service Plus, Inc.	\$802.85
3144	05/16/2022	Aramark	\$59,728.35
3145	05/16/2022	Edvocate	\$8,819.00
		Total	\$69,653.10

E-5 APPROVAL OF 2022-2023 YEARLY APPOINTMENTS AND CONTRACTS

1. APPOINTMENT OF BOARD ATTORNEY:

RESOLVED the Board of Education appoints **David Rubin as Board of Education Attorney** for the 2022-2023 school year at an hourly rate of \$185 per hour not to exceed \$30,000.

2. APPOINTMENT OF DISTRICT AUDITOR:

RESOLVED the Board of Education enters into a professional services contract pursuant to NJSA 18A:18A.5. a. (1), with **Suplee Clooney & Company** as the district's **auditor** for the 2022-2023 school year. The contract is available for public inspection in the office of the Board Secretary.

3. APPOINTMENT OF INSURANCE BROKER

RESOLVED, the Board of Education renews its membership in **The Diploma Joint Insurance Fund** for a three (3) year period beginning July 1, 2021 and ending July 1, 2024 (2nd year of 3 years) and is subject to the coverage, operating procedures, bylaws and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and /or the Department of Banking and Insurance.

FURTHER RESOLVED, the Manville School District's Business Administrator is hereby appointed as the Manville School District's Fund Commissioner and is hereby authorized to execute the renewal indemnity and Trust Agreement.

4. APPOINTMENT OF HEALTH BENEFITS BROKER

RESOLVED the Board of Education designates **Brown & Brown Consulting**, Lambertville, NJ as broker of record for employee medical, dental and student insurance for the 2022-2023 school year.

5. APPROVAL OF LABOR COUNSEL

RESOLVED, the Board of Education appoints **Sciarrillo, Cornell, Merlino, Mc Keever & Osborne** as Labor Counsel for the 2022-2023 school year at an hourly fee of \$170.00 not to exceed \$25,000.

6. APPROVAL OF BOND COUNSEL

RESOLVED, the Board of Education appoints **Wilentz, Goldman & Spitzer, P.A.** as Bond Counsel for the 2022-2023 school year at the rates per service agreement.

E-6 RESOLUTIONS FOR PARTICIPATION IN COORDINATED TRANSPORTATION

WHEREAS, the Manville Board of Education, hereinafter referred to as the Board, desires to transport special education, nonpublic, public and vocational school students to specific destinations; and

WHEREAS, the Educational Service Commission of New Jersey, hereinafter referred to as the ESCNJ, offers coordinated transportation services; and

WHEREAS, the ESCNJ will organize and schedule routes to achieve the maximum cost effectiveness:

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 5% for Middlesex County district Board of Educations (all school types), or 6% for out of district Board of Educations (all school types), as presented to the Board as calculated by the billing formula adopted by the

ESCNJ's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to teach participating district. The total amount to be charged to districts will be adjusted based on actual costs.

I. The ESCNJ will provide the following services:

- a. Routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
- b. Monthly billing and invoices;
- c. Computer print-outs of student lists for all routes coordinated by ESCNJ;
- d. All necessary interaction and communication between the sending district and the respective transportation contractors;
- e. Constant review and revision of routes;
- f. Provide transportation within five days or sooner after receipt of the written request; and

It is further agreed that the Board will provide the ESCNJ with the following:

- a. Requests for special transportation on approved forms to be provided by the ESCNJ, completed in full and signed by authorized district personnel;
 - b. Withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;
- II. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Board.
- III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2022 and June 30, 2023.
- IV. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

E-7 APPROVAL OF SHARED SERVICES AGREEMENT

RESOLVED, the Board of Education approves the Shared Services Agreement Between the County of Somerset and the Manville Board of Education for the Concrete Sidewalk and Curb Replacement at the Weston Elementary School, Roosevelt Elementary School and Manville High School.

E-8 APPROVAL OF FOOD SERVICE PROGRAM CONSULTANT

RESOLVED, the Board of Education approves the agreement with Edvocate for the District's Food Service Program for the 2022-23 school year in the amount of \$14,998

E-9 APPROVAL OF CONTINUING DISCLOSURE AGENT AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR

RESOLVED, the Board of Education approves the agreement with Phoenix Advisors, LLC as the Continuing Disclosure Agent and Independent Registered Municipal Advisor for the 2022-23 school year in the amount of \$1,100 plus additional fees per agreement, as needed.

E-10 APPROVAL OF CAPITAL PROJECTS FOR 2021-2022

RESOLVED, the Board of Education approves the following Capital Projects as funded by the 2021-22 Budget in the amount of \$1,932,097.00 and Capital Reserve Transfer in the amount of \$272,000.00

Technology Upgrades	\$	84,963.27
Architect Fees - Track/Field		49,976.94
High School Track/Field		1,375,398.21
PreK Classroom		50,000.00
High School Boys Locker Room		122,867.50
High School Girls Locker Room		179,291.10
High School Kitchen Wall		267,759.98
ABIS Main Office HVAC		12,400.00
High School Digital Sign		61,440.00
Total		\$2,204,097.00

E-11 APPROVAL OF PURCHASE OF BACKHOE

RESOLVED, the Board of Education approves the purchase of 310L Backhoe Loader from Jesco Inc. under Co-Op Bid #ESCNJ 18/19-25; Co-Op # 65MCESCCPS 18/19-25 in the amount of \$95,531.60

E-12 APPROVAL OF SEL PROGRAM

RESOLVED, the Board of Education approves the agreement with Campfire Kids for SEL Groups Grades 2, 3 and 4 during the 2022-23 school year in the amount of \$9,100 which will be paid through the ESSER II funds.

E-13 APPROVAL OF BEHAVIORAL SUPPORT PROGRAM

RESOLVED, the Board of Education approves the agreement with The Bigger Picture Learning Group for a behavioral support program. The terms of the agreement shall be from April 4, 2022 through May 13, 2022, not to exceed 150 additional hours.

E-14 APPROVAL OF MARKETING SERVICES

RESOLVED, the Board of Education approves R&J Strategic Communications for Brand Audit & Refresh for the Manville School District in the amount of \$30,000 for the period of September 1, 2022 through June 30, 2023.

E-15 APPROVAL OF COPIER LEASE AGREEMENT

RESOLVED, the Board of Education approves the copier lease agreement with Atlantic, under NJ State Contract #A40467, in the amount of \$726.60 per month for sixty (60) months.

E-16 APPROVAL OF CAD LAB EQUIPMENT

RESOLVED, the Board of Education approves the purchase of CAD Lab Equipment from SHI under NJ State Contract #E-8801-NJSBA ACES-CPS in the amount of \$50,680.14.

F. Referendum: Timothy Kenyon, *Chairperson*

IX. OLD BUSINESS/NEW BUSINESS

NEW BUSINESS: Interview Board Candidates to fill vacant seat from May 2022 through December 2022.

X. PUBLIC COMMENT – Mrs. Lombardino will invite questions and comments from the public.

XI. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XII. ADJOURNMENT